February 26, 2024 - 6:00 PM REGULAR BOARD MEETING

Lehigh Acres Municipal Services Improvement District Barrett Room 601 East County Lane Lehigh Acres, FL 33936

This meeting is open to the general public.

REGULAR MEETING AGENDA

1) Preliminaries

- A. Call to Order
- B. Roll Call
- C. Invocation & Pledge of Allegiance
- D. Move, Remove and Add Agenda Items
- E. Approval of Agenda
- F. Public Comment for Agenda Items and Non-agenda Items
- G. Action on Removed Consent Items
- H. Approval of Consent Agenda

2) Consent Agenda

- A. Invoices and Change Orders
- B. Approval of Minutes January 22, 2024 Regular Meeting
- C. PER #22-11 (M1) 22 Beth Stacey Blvd. Storage Facility
- D. PER #23-07 Ibis Landing (fka Copperhead)
- **E.** PER #24-02 Comcast bore under Sailfish Canal

3) Action Agenda

- A. Good Cause
- B. Lehigh "Cookie Sign" Reconstruction Project
- C. 2024/2025 Budget Calendar
- D. Alico Road Ext./Sunshine Rd. Widening Modeling Analysis Contract— AIM Engineering
- E. CREST Phase III-Add on Design Contract— AIM Engineering
- F. RES #24-05 Memorial Gifts
- G. Manager's Contract David E. Lindsay
- H. RES #24-06 Surplus Spoil
- I. RES #24-07 FDEP LPA0563 Change Order #1, Advanced Payment
- J. RES #24-08 FDEP LPA0564 Change Order #1, Advanced Payment

4) Discussion Agenda

- A Old Business
 - 1. Future Events
- B. New Business
- **C.** Commissioner's Request
- D. Engineer's Report
- E. Attorney's Report
- F. Staff and Financial Report
- G. Treasurer's Report
- H. Secretary's Report

5) Adjournment

	Subject:	Invoices a	and Change Orders		
Mee	eting Date:	February 26	6, 2024		
Age	nda Item #	2A			
x	CONSENT		ACTION	OLD BUSINESS	NEW BUSINESS
Req	uest Initiated	Ву:	COMMISSIONE	R	ATTORNEY
	BOARD		x MANAGER	ENGINEER	AUDITOR
1	Recommondation:	ended	Move to approve a	all invoices as stated on the	Summary Sheet.
2	What the accompli		Approves all invoice Treasurer and Mar	ces that are outside the app nager.	roval limits of the
3	Fiscal Im	pact:	As listed on the Su	ummary Sheet.	
4	Staff comment	ts:			
5	Staff revi	ew and red	commended appro	val:	
x	MANAGER		x AS	SISTANT DISTRICT MGR	
x	ATTORNEY		X FIE	ELD DIRECTOR	
X	ENGINEER		x FIN	ANCE DIRECTOR	
6	Board Ac	tion:			
	APPROVED		DENIED	DEFERRED	

Subject:	Approval of Minutes - January 22, 2024
Meeting Date:	February 26, 2024
Agenda Item #	2B
x CONSENT	ACTION NEW BUSINESS
Request Initiated BOARD	By: COMMISSIONER ATTORNEY x MANAGER ENGINEER AUDITOR
Recommended motion:	Move to approve the minutes from the February 22, 2024 Regular Board Meeting.
What the action accomplishes:	Memorializes the Board Meetings as per Florida Statute.
Fiscal Impact:	2 hrs staff time.
Staff comments:	
Staff review	and recommended approval:
x MANAGER	ASSISTANT DISTRICT MGR
ATTORNEY	FIELD SUPERINTENDENT
x ENGINEER	x CONTROLLER
Board Action APPROVED	n: DENIED DEFERRED

Subject:	PER #22-11 (M1) – 22 Beth Stacey Blvd. Storage Facility					
Meeting Date:	February 26, 2024					
Agenda Item #	2C					
x CONSENT	ACTION OLD BUSINESS NEW BUSINESS					
Request Initiated	By: COMMISSIONER ATTORNEY					
BOARD	x MANAGER ENGINEER AUDITOR					
Recommended	Move to approve Permit 2022-11 (M1) Beth Stacey Blvd. Storage					
motion:	Facility, with any listed stipulations.					
What the action	Allows Beth Stacey Storage Facility, to modify their commercial					
accomplishes:	development at 22 Beth Stacey Blvd., while certifying on their plans that their stormwater facilities are adequate and able to discharge less than					
	30 CSM.					
Fiscal Impact:	Permit Fees: \$500.00					
Staff comments:	Approved according to the revised plans signed and sealed January 18, 2024.					
Staff rovious	and recommended approval:					
—	ASSISTANT DISTRICT MGR					
ATTORNEY	FIELD SUPERINTENDENT					
x ENGINEER	x CONTROLLER					
Board Actio	n: 					
APPROVED	DENIED DEFERRED					

Subject:	PER #23-07 – Ibis Landing (fka Copperhead)					
Meeting Date:	February 26, 2024					
Agenda Item #	2D					
x CONSENT	ACTION OLD BUSINESS NEW BUSINESS					
Request Initiated	By: COMMISSIONER ATTORNEY					
BOARD	x MANAGER ENGINEER AUDITOR					
Recommended motion:	Move to approve Permit 2023-07 Ibis Landing, with any listed stipulations.					
What the action accomplishes:	Allows Ibis Landing, to develop an residential subdivision on 298.86+/- acres at the end of Beth Stacey Blvd., while certifying on their plans that their stormwater facilities are adequate and able to discharge less than 30 CSM.					
Fiscal Impact:	Permit Fees: \$5,000.00					
Staff comments:	Approved according to the revised plans and calculations signed and sealed January 24, 2024.					
Staff review	and recommended approval:					
x MANAGER	ASSISTANT DISTRICT MGR					
ATTORNEY	FIELD SUPERINTENDENT					
x ENGINEER	x CONTROLLER					
Board Action	n:					
APPROVED	DENIED DEFERRED					

Subject:	PER #24-02 – Comcast bore under Sailfish Canal (46-35-1)				
Meeting Date:	February 26, 2024				
Agenda Item #	2E				
x CONSENT	AC.	TION	OLD BUSINESS	NEW BUSINESS	
Request Initiated	By: CO	MMISSIONER		ATTORNEY	
BOARD	x MA	NAGER	ENGINEER	AUDITOR	
Recommended motion:	• • •		Comcast under Sailfish Car ny listed stipulations.	nal at 1st St.	
What the action accomplishes:	Allows Comcast to bore under the District's canal for a proposed fiber optic cable at Sunshine Blvd. & Sailfish Canal, while avoiding any conflicts with future improvements to the canal.				
Fiscal Impact:	Permit Fees: \$3,85	55.00			
Staff comments:	Approved according	g to the plans	submitted January 29, 2024	1.	
Staff review	and recommended	d approval:			
x MANAGER		ASSIST	ANT DISTRICT MGR		
ATTORNEY		FIELD S	SUPERINTENDENT		
x ENGINEER		x CONTR	COLLER		
Board Action	n·				
APPROVED		NIED	DEFERRED		

	Subject: Lehigh "Cookie Sign" Reconstruction Project					
Mee	ting Date: February 2	6, 2024				
Age	nda Item # 3B					
	CONSENT	x ACTION	OLD BUSINESS	NEW BUSINESS		
Req	uest Initiated By:	COMMISSIONER		ATTORNEY		
	BOARD	x MANAGER	ENGINEER	AUDITOR		
1	Recommended motion:	TBD				
2	What the action accomplishes:	Allows the Board to r Guys.	monitor the progress of the c	ookie sign and the Sign		
3	Fiscal Impact:	\$19,583.33.				
4	Staff comments:	Hopefully at this poir and other art.	nt, the Sign Guys will have be	egun installing letters		
5	Staff review and re	commended approva	l:			
x	MANAGER	x ASSIS	STANT DISTRICT MGR			
	ATTORNEY	x FIELD	DIRECTOR			
х	ENGINEER	x FINAN	ICE DIRECTOR			
6	Board Action: APPROVED	DENIED	DEFERRED			

	Subject: 2024/202	5 Budget Calendar		
Mee	ting Date: February 2	6, 2024		
Age	nda Item # 3C			
	CONSENT	x ACTION	OLD BUSINESS	NEW BUSINESS
Req	uest Initiated By: BOARD	COMMISSIONER x MANAGER	ENGINEER	ATTORNEY AUDITOR
1	Recommended motion:	Move to approve the	e 2024/2025 Budget Calendar	. .
2	What the action accomplishes:		document detailing LA-MSID the stormwater system for the	
3	Fiscal Impact:	Approximately \$2,00	0, plus staff time to review it.	
4	Staff comments:			
5	Staff review and red	commended approva	l:	
x	MANAGER	x ASSIS	STANT DISTRICT MGR	
	ATTORNEY	X FIELD	DIRECTOR	
x	ENGINEER	x FINAN	NCE DIRECTOR	
6	Board Action: APPROVED	DENIED	DEFERRED	

	Subject:	Alico Road Ext./Sunshine Rd. Widening Modeling Analysis Contract- AIM Engineering					
Mee	ting Date:	February 26	6, 2024				
Age	nda Item #	3D					
	CONSENT		x AC	CTION	OLDB	USINESS	NEW BUSINESS
Req	uest Initiated I	Ву:	CC	OMMISSIONER			ATTORNEY
	BOARD		x MA	ANAGER	ENGIN	EER	AUDITOR
1	Recomme	ended	Move t	o approve the	Alico Road	Ext./Sunshine R	d. Widening Modeling
	motion:		Analys	is Contract for	AlM Engine	ering.	
2	What the a	action	Provide	es information	necessary 1	or the District to	negotiate the Alico Rd.
	accomplis		to Sun	shine Blvd, co	nnection ag	reement with Lee	e County. Basically,
			they are looking for land, access to our drainage system.				
3	Fiscal Imp	oact:	\$32,34	8.08 to be pai	d by Lee Co	unty.	
4	Staff comments	s:				odel the souther sed widening pro	n section (between iect.
				,			
_	Otaff was in			ala al autoria	r.		
5		ew and red	commen	nded approva			
x	MANAGER			<u> </u>	TANT DISTR	CT MGR	
	ATTORNEY			x FIELD	DIRECTOR		
	ENGINEER			x FINAN	ICE DIRECTO	R	
6	Board Act	tion:					
	APPROVED		☐ DE	NIED	DEFE	RRED	

AGENDA ITEM SUMMARY

CREST Phase III-Add on Design Contract—AIM Engineering

Subject:

Meeting Date: February 26, 2024 Agenda Item # 3E **OLD BUSINESS NEW BUSINESS CONSENT ACTION Request Initiated By: COMMISSIONER ATTORNEY BOARD MANAGER ENGINEER AUDITOR** Move to approve the CREST Phase III - Add on Design Contract for AIM 1 Recommended motion: Engineering. Provides additional design to add electric, actuators and telemetry. 2 What the action Also, environmental services (tortoises) and construction phase accomplishes: services. **Fiscal Impact:** 3 \$89,998.68. Staff This funding would come out of the budgeted construction line item. 4 comments: Staff review and recommended approval: 5 **MANAGER** ASSISTANT DISTRICT MGR **ATTORNEY** FIELD SUPERINTENDENT **ENGINEER CONTROLLER Board Action: APPROVED DENIED DEFERRED**

	Subject:	RES #24-	05 – Memorial Gifts		
Mee	ting Date:	February 26	6, 2024		
Age	nda Item #	3F			
	CONSENT		x ACTION	OLD BUSINESS	NEW BUSINESS
Req	uest Initiated BOARD	Ву:	COMMISSIONER MANAGER	ENGINEER	ATTORNEY AUDITOR
1	Recomme motion:	ended	Move to approve Res	solution 2024-05, Memorial	Gifts.
2	What the accomplis		Provides for guidanc gifts to whom, and lir	e for staff and commission mits on spending.	ers for sending memorial
3	Fiscal Imp	oact:	\$100 per instance.		
4	Staff comments	s:			
5	Staff revie	ew and red	commended approva	l:	
x	MANAGER		x ASSIS	TANT DISTRICT MGR	
хх	ATTORNEY		FIELD	SUPERINTENDENT	
	ENGINEER		x CONT	ROLLER	
6	Board Act	tion:			
	APPROVED		DENIED	DEFERRED	

	Subject: Manager's Contract – David E. Lindsay					
Mee	ting Date: Fel	oruary 26, 2024.				
Age	nda Item # 3G					
	CONSENT	x ACTION	OLD BUSINESS	NEW BUSINESS		
Req	uest Initiated By:	COMMISSION	ER	ATTORNEY		
	BOARD	x MANAGER	ENGINEER	AUDITOR		
1	Recommend motion:	Move to approve October 31, 2026	the manager's contract for a	a period of February 26 to		
2	What the action accomplishes: Provides for a maximum of a 3-year extension for the Manager due to the legislature allowing for a 3-year extension for employees in the DROP program. Also provides for some benefit upgrades.					
3	Fiscal Impac	An increase of \$8	,176.48.			
4	Staff comments:	Our labor attorne	y did not find any legal issue	es with the contract.		
5	Staff review a	and recommended appro	oval:			
х	MANAGER	AS	SISTANT DISTRICT MGR			
Х	ATTORNEY	☐ FII	ELD SUPERINTENDENT			
	ENGINEER	x co	ONTROLLER			
6	Board Action	:				
	APPROVED	DENIED	DEFERRED			

Subject: RES	#24-06 - Surplus Spoil		
ting Date: 26-F	Feb-24		
nda Item # 3H			
CONSENT	x ACTION	OLD BUSINESS	NEW BUSINESS
uest Initiated By:	SUPERVISOR		ATTORNEY
BOARD	MANAGER	ENGINEER	AUDITOR
	Motion to approve	Resolution 2024-06, Surplu	ıs Spoil.
motion:			
What the action		· · · · · · · · · · · · · · · · · · ·	•
accomplishes:		The state of the s	gh Acres Fire & Rescue
Fiscal Impact:	Potential of \$80,00	00 of revenue.	
Staff			
comments:			
Staff review and	d recommended appro	val:	
MANAGER	x AS	SISTANT DISTRICT MGR	
ATTORNEY	x FIN	NANCE DIRECTOR	
ENGINEER	☐ FIE	ELD DIRECTOR	
Board Action:			
APPROVED	DENIED	DEFERRED	
	ring Date: 26-F nda Item # 3H CONSENT uest Initiated By: BOARD Recommended motion: What the action accomplishes: Fiscal Impact: Staff comments: Staff review an MANAGER ATTORNEY ENGINEER Board Action:	nda Item # 3H CONSENT	ring Date: 26-Feb-24 Inda Item # 3H CONSENT

EAST COUNTY WATER CONTROL DISTRICT

	Subject: RES #24-07 - FDEP LPA0563 Change Order #1, Advanced Funding					
Mee	ting Date: 26-Feb-2	4				
Age	nda Item # 3I					
	CONSENT	x ACTION	OLD BUSINESS	NEW BUSINESS		
Req	uest Initiated By: BOARD	SUPERVISOR MANAGER	ENGINEER	x ATTORNEY AUDITOR		
1	Recommended motion:	Move to approve Real #1, Advanced Funding	·	LPA0563, Change Order		
2	What the action accomplishes:		s not have to deplete its	se of the sinkhole property, coffers, while awaiting for		
3	Fiscal Impact:	\$1,500,000				
4	Staff comments:	Thanks Lewis Longn	nan and Walker for your	forward thinking!		
5	Staff review and red	commended approva	l:			
х	MANAGER	x ASSIS	TANT DISTRICT MGR			
х	ATTORNEY	x FINAL	NCE DIRECTOR			
х	ENGINEER	☐ WATI	ER RESOURCE MGR.			
6	Board Action: APPROVED	DENIED	DEFERRED			

EAST COUNTY WATER CONTROL DISTRICT

AGENDA ITEM SUMMARY

Subject:

RES #24-08 - FDEP LPA0564 Change Order #1, Advanced Funding

Meeting Date: 26-Feb-24 Agenda Item # CONSENT **ACTION OLD BUSINESS NEW BUSINESS Request Initiated By: SUPERVISOR ATTORNEY ENGINEER BOARD MANAGER AUDITOR** 1 Recommended Move to approve Resolution 2024-08, FDEP LPA0564, Change Order #1, Advanced Funding. motion: What the action Provides for advanced funding for the purchase of the ROBUST 2 property, so that LA-MSID does not have to deplete its coffers, while accomplishes: awaiting for reimbursement from FDEP. 3 **Fiscal Impact:** \$250,000 4 Staff Thanks Lewis Longman and Walker for your forward thinking! comments: Staff review and recommended approval: **MANAGER ASSISTANT DISTRICT MGR ATTORNEY FINANCE DIRECTOR ENGINEER** WATER RESOURCE MGR. **Board Action: DENIED DEFERRED APPROVED**

	Subject:	Future Ev	rents		
Mee	ting Date:	February 26	6, 2024.		
Age	nda Item #	4A1			
	CONSENT		x ACTION	OLD BUSINESS	NEW BUSINESS
Req	uest Initiated BOARD	Ву:	COMMISSIONER x MANAGER	ENGINEER	ATTORNEY AUDITOR
1	Recomme motion:	ended	N/A		
2	What the action accomplishes:		Provides a forum to	discuss upcoming events.	
3	Fiscal Imp	pact:			
4	Staff comments	s:			
5	Staff review and recommended approval:				
х	MANAGER		ASSIS	STANT DISTRICT MGR	
х	ATTORNEY		FIELD	SUPERINTENDENT	
	ENGINEER		x CONT	TROLLER	
6	Board Act	tion:			
	APPROVED	tion.	DENIED	DEFERRED	
Ш	AFFROVED		DEMIED	DEFERRED	

AIM Engineering & Surveying, Inc.

February 13, 2024

Board of Commissioners Lehigh Acres Municipal Services Improvement District 601 East County Lane Lehigh Acres, FL 33936

Re: Engineer's Report for February 2024 Board Meeting

Dear Board Members:

The status of current projects involving the District Engineer is outlined in the following.

General Consulting

- Review of Board agenda and preparation of monthly Engineer's report.
- Review and recommendation for permits 22-11 (modification), 23-07, and 24-01.
- Coordination on the Lee County Sunshine Widening Project.
- Lehigh Watershed Initiative coordination.
- 2023 Annual Engineering Report.

Recently Completed Projects

- Southwest Lehigh Groundwater Recharge and Aquifer Restoration (February 2018)
- Hendry Canal Extension Widening (February 2021)
- Halfway Pond SR 82 Segment 3 (April 2019)
- JUSWMSA Agreement FDOT (March 2021)
- West Marsh Design (May 2021)
- Weir S-VL-1 Replacement (August 2023)

Current Projects Progress

Frank Mann Preserve (Formally GS-10): The Frank Mann Preserve property was purchased by Lee County Conservation 20/20. A March 2019 Memorandum of Understanding (MOU) between Lee County and LA-MSID allows LAMSID to construct and maintain a stormwater storage and water quality system within the parcel. LA-MSID issued a Purchase Order to AIM in March 2020 to prepare a Land Management Plan as one of the first step requirements of the MOU. Following a presentation to Lee County's Conservation Land Acquisition and Stewardship Advisory Committee (CLASAC) made in December 2020, the committee recommended approval. The LA-MSID Board approved the Land Management Plan in January 2021 for submission to the Lee County Board of County Commissioners. The Lee County Board approved the County Commissioners' plan on their March 2021 agenda. The LA-MSID Board approved a purchase order to AIM for an initial design scope at the August 2021 Board meeting. Lee County has cleared a small park access area. LA-MSID is currently conducting maintenance exotic removal activities on site. Survey has completed the elevation data collection, and the design team worked to complete the design approach/plans.

As a result of critical Hurricane Ian recovery efforts, progress on the Frank Mann Preserve project was delayed. LAMSID staff continue to complete exotic vegetation removal & maintenance berm/access work, which will aid the design team in understanding the effort

involved in re-establishing the berm in the NW corner of the project. LAMSID staff have confirmed key design elements, and the design plans are currently being finalized. Additional topographic survey data was completed by January 8, 2024. The design team is utilizing this additional survey data to complete the 90% plans.

The project was recently selected to receive \$15M in grant funding. Given the additional project funding, AIM and LAMSID will continue coordination on the next steps of the project's development.

Caloosahatchee River and Estuary Storage and Treatment (CREST): LA-MSID purchased approximately 105 acres for the CREST preserve and stormwater treatment area. The LA-MSID Board authorized the design of this project in November 2019. AlM staff had a virtual meeting with LA-MSID senior staff in April 2020 to review concepts for developing final plans. The design elements include an interconnecting channel between Dog Canal and Hendry Canal to balance flows between the Bedman Creek and Carlos Waterway Drainage Basins. A retention reservoir also provides year-round treatment of suspended solids through increased flow way resident time and storage to attenuate peak stages during storm events. Additionally, wetland plantings provide water quality treatment through nutrient uptake within the circuitous wetland flow way path.

A Caracara nesting site is currently established within the CREST project and is protected as such unless determined to be an abandoned nest. This determination can only be revisited/altered within the nesting season period. While designated as a nesting site, a 300' buffer zone is established.

Due to grant funding, the design plans and construction activities required a phased approach. AIM developed the scope of work for design phasing, post-design, and construction phase services and provided it to LA-MSID staff for review, which partially addressed required Caracara monitoring. The LA-MSID Board approved a contract with AIM for this effort on 6/21/2021.

CREST Phase 1

Phase 1 of the CREST project is complete, which includes maintenance dredging of the Dog to Hendry canal and replacement & relocation of weir S-H-2.

CREST Phase 2

LA-MSID and AIM received notification from FDEP on the final grant award to complete a \$2 million project to be completed in Phase 2. AIM aggressively worked to complete the design for permit submission in December 2021. A change order with FDEP extends the benchmark to have design plans and permits ready for construction bidding by March 2022. AIM received the SFWMD CREST Phase 2 permit dated June 6, 2022. Bids for Phase 2 were received on December 15, 2022. AIM recommended awarding the project to the apparent low bidder (Turnbull Environmental) for \$1,929,500.00, which was just under the Engineering Opinion of Probably Cost and grant-funding budget of \$2 million. The Phase 2 construction groundbreaking ceremony was held on February 15, 2023.

With factors including rain days, Hurricane Idalia, equipment operator shortages, and vendor challenges, a time-only change order was approved to extend the final completion of the project to the end of February 2024.

CREST Phase 3

LA-MSID has received an additional \$4.06 million in grant funds to allow for the construction of the full build-out of the CREST project (Phase 3). AIM worked to complete the additional design and permitting tasks required to revise the plans and permitting approach to include the full project build-out. AIM's Environmental Scientist coordinated with USFWS to clarify construction restrictions related to the Caracara nesting site. USFWS has informally agreed that a reduced 300-foot Caracara buffer size is acceptable since the completed project is anticipated to benefit the species. One more year of Caracara monitoring is required (January to April 2024) before the application to declassify the nest as a protected nesting site can commence. The design team completed the 100% plan set for Phase 3, and the SFWMD permit was issued on May 22, 2023.

Due to the recent supply chain and inflationary factors, a flexible design and bidding approach are desired to ensure all Phase 3 grant funds are utilized for the project. Phase 3 construction-phase services have also not been authorized to date. An additional scope of work is proposed to accommodate the additional design, environmental, bidding, and construction-phase tasks associated with the CREST Phase 3 project. The goal is to advertise Phase 3 on March 7, 2024.

Rehydration of Bedman (Creek) Utilizing Storage & Treatment (ROBUST)

LA-MSID gained legislative funds to purchase and improvement of two parcels within Lehigh Acres: A Sinkhole Parcel (34-44-27-00-00001.0140) and the ROBUST Parcels (36-43-27-01-00000.A000 & 36-43-27-00-00004.0020). AIM conducted Phase I Environmental Reports for the Sinkhole and Robust parcels. The purpose of these assessments was to characterize the environmental conditions based on readily available information & site observations and to identify recognized environmental conditions. To assist with water quality grant funding applications, AIM prepared a conceptual ROBUST nutrient removal analysis. If desired, AIM can provide an aesthetically pleasing concept exhibit for the grant application, as well as a corresponding estimated design scope of work.

Bottomless Lake (Sinkhole Parcel)

AIM provided LAMSID staff with a conceptual scope, fee, and construction cost to be utilized toward grant application submittal.

If you have any questions or inquiries, please call my cell at (239) 823-8171.

Sincerely,

AIM Engineering & Surveying, Inc.

Daniel Schroeder, PE, MSE